

LINDA CHUKUKA
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DFW Area | Texas
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Financial Analysis | Business Management | Project Accounting

Technical Skills Highlights: Microsoft Office Suite, SAP, Deltek Costpoint, Cognos, Qlikview, Tableau, TM1, SQL

“Business and Finance Analyst with corporate and entrepreneurial background, eager to engage in real estate leasing opportunities.”

EDUCATION & CREDENTIALS

TEXAS REAL ESTATE SALEPERSON LICENSE - Inactive
Texas Real Estate Commission (TREC) | License No.: 844086

CERTIFIED SCRUMMASTER® - 2023
ScrumAlliance

GRADUATE CERTIFICATE: FINANCE FOR MANAGERS – 2015
New Jersey Institute of Technology, Newark, NJ

BACHELOR OF ARTS (BA) IN ECONOMICS – 2008
Rutgers University, New Brunswick, NJ

PROFESSIONAL EXPERIENCE

Self-Employed

P’TOR Body Glow Collection — Founder & Owner

5/2023 – Present

- Launched and managed an e-commerce skincare brand specializing in handcrafted whipped body butters. Oversaw product development, branding, and online sales, gaining experience in entrepreneurship, operations, and customer engagement.
- Created product formulations and curated ingredients for product line
- Built and managed the Square-based e-commerce site, handling inventory, order fulfillment, payments, and customer service.
- Developed brand identity through product descriptions, visuals, and online promotion to drive customer engagement

FirstEnergy

2/2022 – 3/2023

Senior Analyst (contract)

- Partnered closely with product, IT, and business teams to support financial planning for software portfolios, preparing and presenting financial insights that informed leadership decision-making.
- Coordinated annual and mid-term budget planning cycles by developing forecast models for future software feature launches, ensuring alignment with organizational goals and GAAP compliance.
- Reviewed actuals vs. budget/target results, identified variances, and recommended forecast adjustments to maintain fiscal accuracy throughout the planning period.
- Prepared and analyzed financial data to identify trends, detect discrepancies, assess risk exposure, and recommend cost-reduction opportunities across IT and procurement activities.
- Accurately prepared and reviewed accounting entries—including accruals and reclassifications—to support complete and compliant month-end close processes.
- Collected and analyzed portfolio financial data to support strategic budgeting decisions and streamline financial processes for improved efficiency and accuracy.
- Delivered clear, actionable financial reporting to cross-functional stakeholders, translating complex financial information into insights that influenced portfolio leaders and supported operational goals.
- Provided ongoing support to Procurement by analyzing spend, managing accounts payable variances, and preparing forecasts for material and freight expenditures within SAP.
- Collaboratively tracked, managed, and optimized financial project budgets from development through implementation, ensuring consistent engagement and strong customer-service alignment with IT portfolio partners.

Relocation**Career Break (out of country travel)****12/2019 – 11/2021****CHURCH & DWIGHT****7/2018 – 9/2019****Business Associate –****Financial Analyst (contract)**

- Managed SAP project spending by analyzing real-time and forecasted portfolio financials, supporting strategic planning and alignment to product SKU budgets and operational objectives.
- Prepared, reviewed, and submitted monthly/quarterly accruals and journal-related entries to ensure accurate financial reporting and compliance with accounting principles.
- Reviewed actual vs. forecasted spend, performed variance analysis, and communicated actionable recommendations to support leadership in adjusting financial targets and budget plans.
- Analyzed SAP and Excel-based financial data to identify discrepancies, trends, and risk factors, supporting cost-reduction initiatives and continuous improvement of financial planning processes.
- Supported Procurement and portfolio stakeholders with detailed reporting, spend analysis, and forecast updates for material and freight expenditures, ensuring accurate and reliable insights for decision-making.
- Performed month-end closing activities, including reconciliation of GR/IR balances, resolution of purchasing variance issues, and alignment of accounting classifications.
- Collaborated cross-functionally to ensure service levels and portfolio expectations were met, facilitating meetings and communication with procurement managers, production planners, and project leadership.
- Prepared COGS estimates, coordinated production plan forecasts, and generated KPI scorecards to support strategic budgeting and operational planning initiatives.
- Produced clear, high-quality communication and financial presentations for cross-functional teams, ensuring alignment and effective engagement with internal stakeholders.

JOHNSON & JOHNSON**7/2017 – 1/2018****Financial/Business Analyst (contract)**

- Revenue reconciliation and account management for third-party vendor consumer accounts, including investigation, data driven analysis and timely resolution of customer deductions/claims within SAP.
- Conducted cost analysis from data within SAP to prepare reports for senior managers.
- Provided superior customer service by building collaborative relationships with external customers and internal business partners.
- Executed, improved, and developed standardized reporting used to support the Revenue Reconciliation COE, Financial Reporting, product cost modeling, trade Sales, Marketing, and Supply Chain Management Teams.
- Performed reporting and analysis requirements necessary for forecasting, managing charge-out processes, project estimates.
- Analyzed and resolved issues related to cross charges and charge-outs on a monthly basis.
- Coordinated month end reporting through raw data retrieved from SAP and effectively presented information within PowerPoint to senior management.

Louis Berger**10/2014 – 1/2017****Project Accountant/Business Analyst**

- Collaborated with project management and client teams to design and develop reporting tool with Microsoft Excel for business information critical to improve the process and decision-making of client billed accounts.
- Cultivated strong, positive relationships with Project Managers by providing reliable and efficient review of monthly billing reports and client accounts.
- Utilized Deltek Cospoint & Cognos application to monitor and audit A/P expense distribution for client invoices and purchase orders (equipment, maintenance or licensing).
- Reduced DSO for large cap clients by implementing strategic measures reduce unbilled revenue and increase cash flow/collection of accounts receivable
- Supported project managers and controller on job costing, aging receivables by reducing potential risk due payable exposures.
- Resolved billing variance issues for large cap client - Connecticut DOT, which resulted in collection of over \$600,000

- Reviewed project set-ups and approved the activation for charges; maintained detailed monthly schedules of deliverables, cost incurred, application and release for subcontractor payments.
- Performed unbilled reconciliations on costs incurred to ensure accuracy and integrity to system data
- Reviewed contracts in preparation for timesheets for our third-party vendor with over 300 contractors by verifying projects, assignment length, and hours worked via the initial contract with the company.

Telcordia Technologies

10/2008 – 1/2014

Financial Analyst

- Negotiated and maintained sustainable relationships with vendors to secure payments.
 - Managed coding, reviewed, and entered invoices to ensure accuracy of billing, protecting against overcharges and approval limits using Oracle PCS.
 - Performed audits on invoices entered and billed manually for accuracy and identified opportunities to improve processes and reduce costs.
 - Reduced company employee credit card unpaid liability by 25% via implementation of stricter employee guidelines and policies.
 - Resolved invoice discrepancies/variances and verified accuracy of charges to purchasing, with 95%+ resolution.
 - Lead implementation Deltek Costpoint; provided testing, support, and configuration assistance to ensure a timely rollout.
 - Completed finance and budget analysis for international commercial programs in Poland and Taiwan.
 - Monitored contract/project work effort and cost for invoice billing and analysis impact on budget for forecasting purposes
 - Performed AR Collections on past due invoices to reduce company DSO on outstanding client invoices due.
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