

CHINYERE JUMBO

Columbiana, Al 35051
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PROFESSIONAL EXPERIENCE

ASSOCIATE BROKER / REALTOR

Dalton Wade Real Estate Group

September 2022 – Present

- Coordinate residential and commercial real estate transactions from **contract to closing**, ensuring proper documentation, disclosures, and compliance.
- Maintain transaction timelines and ensure all contractual deadlines are met.
- Collaborate with lenders, inspectors, attorneys, and title companies to ensure smooth closings.
- Conduct market research and pricing analysis for listings and investment properties.
- Develop listing strategies and marketing campaigns to attract qualified buyers and investors.
- Guide clients through contract negotiations, inspections, contingencies, and closing procedures.
- **Mentor and coach new and experienced real estate agents** on contract management, client service, and transaction processes.

REAL ESTATE INVESTMENT & PROPERTY MANAGEMENT

Independent Real Estate Operations

- Partner with **real estate investors** to identify and acquire profitable residential investment properties.
 - Manage **rehabilitation projects**, coordinating contractors, budgets, inspections, and timelines.
 - Oversee renovation planning including flooring, roofing, HVAC, electrical upgrades, and structural improvements.
 - Manage rental properties including tenant placement, lease administration, rent collection, and maintenance coordination.
 - Monitor property performance and help investors maximize rental income and long-term asset value.
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NACA BRAND AMBASSADOR & HOMEBUYER WORKSHOP INSTRUCTOR

Neighborhood Assistance Corporation of America

- Serve as a **community ambassador promoting NACA's affordable homeownership programs.**
 - Conduct **homebuyer education and purchase workshops** for prospective homeowners.
 - Assist buyers in navigating NACA qualification and mortgage approval processes.
 - Provide guidance on budgeting, credit preparation, and homeownership readiness.
 - Act as a **referral specialist connecting qualified buyers to housing resources and real estate opportunities.**
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ALABAMA PROFESSIONAL MEDIATOR

State of Alabama

- Facilitate dispute resolution through structured negotiation and mediation.
 - Assist parties in resolving real estate and contractual disputes.
 - Draft agreements reflecting mutually acceptable outcomes between parties.
 - Apply negotiation and communication skills to resolve complex conflicts professionally.
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SOCIAL SERVICE CASEWORKER

Alabama Department of Human Resources
December 2017 – July 2019

- Conducted family assessments and coordinated services with community agencies.
 - Prepared court documentation and case reports.
 - Maintained detailed case files and compliance documentation.
 - Mentored new staff members and supported training initiatives.
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CO-FOUNDER

Jumbolinks, Inc.
August 2016 – Present

- Lead operations of nonprofit organization supporting at-risk children and families.

- Coordinate programs providing educational support, housing assistance, and family development.
 - Manage administrative operations, community partnerships, and program development.
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EDUCATION

Juris Doctor (J.D.) – In Progress
Birmingham School of Law

Master of Public Administration (MPA)
Troy University – Concentration: Public Health

Bachelor of Science – Criminal Justice
Alabama State University
Concentration: Juvenile Justice
Minor: Health Information Management

PROFESSIONAL LICENSES & CREDENTIALS

- **Associate Broker – Alabama**
 - **Alabama Professional Mediator**
 - **NACA Brand Ambassador & Homebuyer Workshop Instructor**
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LEADERSHIP & COMMUNITY SERVICE

- Co-Founder – Jumbolinks Nonprofit Organization
- Former Board Member – Sickle Cell Montgomery Foundation
- Former Acting Director – McPhillips Reconciliation Center
- Volunteer Coordinator – Terry Sewell Job Fair
- Faith-Based Ministry Coordinator & Community Volunteer coordinator.