

JILL M. HAGIST
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REAL ESTATE EXPERIENCE

DALTON WADE REALTY

2018-Current

Florida Licensed Realtor/Transaction Coordinator Services

- Florida licensed realtor (SL3380274) specializing in transaction coordinator services for agents in the Stellar MLS area. Accomplishments include improved efficiency, reduced errors, and enhanced communication with agents, clients, and professional service vendors. Expertise in residential, investor, and vacation home transactions. Enjoy working with a diverse clientele, detail oriented, thrive on developing schedules, meeting deadlines, looking up public records, uploading photos and attachments, and communicating/coordinating positive outcomes from listing, to contracts, to closing. Experienced in Dotloop and a variety of other software programs. Highly organized and analytical.

COLDWELL BANKER REAL ESTATE

2017-2018

Florida Licensed Realtor

- Residential real estate in Pinellas and Pasco counties.

OTHER EXPERIENCE

UNIVERSITY OF PHOENIX; ONLINE, SOUTH KOREA, ATLANTA 2002-2018

Associate Faculty and Student Workshop Facilitator, Online

2002-2018

- Facilitated a variety of online and on-campus classes in business, leadership, management, strategy, critical thinking, ethics, and general education along with student workshops.

Academic Affairs-Core Faculty, Graduate Management Program, Asia/Pacific Military Campus

2005-2006

- Core graduate management faculty responsible for teaching and administration of program in Yongsan, South Korea. Local program management for associate faculty recruitment, certification, mentoring and quality assurance.

Academic Affairs-FlexNet Program Manager, Atlanta Campus

2003-2005

- Piloted start-up of the FlexNet blended modality program for the Atlanta area campuses. Position directly involved management and delivery of student orientations; faculty recruitment and certification, and program quality assurance. Collaborated with corporate and multi-site teams on program planning, implementation, delivery, and best practices.

EDUCATION

Real Estate Certifications: PSA, SFR

M.B.A. in Global Management, University of Phoenix

Bachelor of Science Degree, Northern Illinois University